**STUDY COMPLETION REPORT**

The BVC Research Ethics Board requires notification of study completion for approved projects. Researchers should submit this form to the Research Ethics Board at [researchethics@bowvalleycollege.ca](mailto:researchethics@bowvalleycollege.ca) within two (2) weeks of the finishing the project.

|  |  |
| --- | --- |
| Researcher Demographics | |
| Name |  |
| Position |  |
| Organization |  |
| Phone Number |  |
| Email |  |
| Co-Researcher Demographics (If Applicable) | |
| Name |  |
| Position |  |
| Organization |  |
| Phone Number |  |
| Email |  |
| Project Information | |
| Title |  |
| Project Summary: | |
| Study Start Date |  |
| Study Completion Date |  |
| Adverse Events or Unanticipated Issues involving Risk |  |
| Unanticipated Benefits |  |
| Have all study-related data analysis been completed? |  |
| Participant Information | |
| Total number of enrolled Participants |  |
| Total number of participants that completed study |  |
| Last Date of Contact with Participants |  |
| Additional Notes | |
|  | |

This is to certify that the study named \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is no longer working with participants and is now complete. The REB can close its file on the aforementioned project.

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Principal Researcher Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Principal Researcher Date