

Respondus LockDown Browser is a secure browser for taking quizzes in Brightspace (by D2L). It prevents students from printing, copying, going to another URL, or accessing other applications during an exam. If a Brightspace quiz requires the Respondus LockDown Browser to be used, Respondus LockDown browser will automatically open when students click on *Start Quiz* button and will be active until the quiz attempt is submitted.

To use Respondus LockDown browser, it needs to be installed on the computer before the quiz is started. If Respondus LockDown browser has not been installed on a computer, when students try to start a Brightspace quiz, a message appears, indicating the quiz must be taken using Respondus LockDown Browser and a download link will be provided. Students must select the link provided to download, install, and try to start the quiz afterward.

All computer labs and the Testing Centre on North and South campuses have LockDown Browser installed on the desktop. If students will be taking a Brightspace quiz at an alternate site, contact HelpDesk for more information.

Preparing a Brightspace quiz for Respondus LockDown Browser

To lock down a computer during a quiz in Brightspace follow these steps:

- 1. Log into Brightspace and navigate to the course containing the quiz.
- 2. Go to Assessments > Quizzes page, using the navigation bar.



3. Go to LockDown Browser tab.

Manage Quizzes	Question Library	Statistics	LockDown Browser
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4. You will see the message below. To skip this step in the future, check the *Do not ask me again for this application* box, and then click *Continue* button.





About LockDown Browser information page will open. You can skip this page in the future by checking the Don't show this page again box at the bottom of the page.

5. Click Continue to LockDown Browser button.

	Don't show this page again		Continue to LockDown Browser>			
6.	Click on the context menu of the quiz you want to lock down and select <i>Modify Settings</i> option.	Final Exam (Modules 5-12)				
		Modify Settings				
		Review Early Exits (Modules 1-4)		(Modules 1-4)		

7. Enable LockDown Browser and change the settings as desired.

LockDown Browser Settings						
 Don't require Respondus LockDown Browser for this exam Require Respondus LockDown Browser for this exam Require LockDown Browser to view feedback and results 						
Password Settings						
Password to access exam (optional)]					
[+] Advanced Settings						
Monitor Webcam Settings	Skip this area as Monitor Webcam					
 Don't require Respondus Monitor for this exam Require Respondus Monitor for this exam Either Respondus Monitor <u>or</u> a proctored lab can be used to take this exam 						
	Cancel Save and Close					

8. Click *Save and Close* button.