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| Artifacts | Any electronic document; including PDFs, text files, images, etc.. |
| Certified Artifacts | A sub-category of artifact that includes any item coming from Learning Environment, such as course results, grade items, and feedback from graded assignments. |
| Tag | Words you associate with an ePortfolio item to make the item easier to find or group together. You can search for items with specific tags, and other users can use your tags to search for items. |
| Reflection | A text file that you create in ePortfolio to reflect on course content. A reflection can be created as an independent file (i.e. an artifact) or it can be a comment that you associate with another artifact, collection, or presentation. |
| Collection | A group of artifacts, reflections, or presentations. A collection may include a combination of item types. Collections can be used to organize your ePortfolio or facilitate sharing of ePortfolio items. |
| Presentation | A professional looking, customizable, and private html file (website) that you can use to organize and/or showcase your work. A presentation can contain several pages. There are a number of different options available for sharing your presentation with others. |

