

LEARNER APPEALS POLICY PLAIN LANGUAGE SUMMARY

Policy Statement

What is the policy?

All learners at Bow Valley College have the right to a fair **appeals** process. Learners can **appeal** academic and non-academic decisions.

When you **appeal** a decision, you ask the College to look at it again.

Purpose

What is the policy for?

This policy gives learners a way to deal with concerns about decisions that affect them. This policy makes sure that the College deals with concerns fairly.

Scope and Compliance

Who does the policy affect?

This policy is for all Bow Valley College learners and employees.

Main Objectives

What are the goals of the policy?

1. All learners have the right to appeal academic and non-academic decisions.
2. Bow Valley College will deal with appeals fairly. The College will make a procedure for hearing appeals. It will make a **Learner Appeals Committee**.

The **Learner Appeals Committee** is a group of people who listen to appeals and make a final decision.

3. The College will make decisions about appeals that are fair and objective. The College will make decisions based on evidence.
4. The College must tell learners that they have the right to appeal. The College must tell learners how to get a copy of this policy.
5. The College must deal with appeals quickly.

Definitions

Academic decisions: Academic decisions include grades for courses, clinical training, or work experience.

Non-academic decisions: Non-academic decisions are other decisions about learners. They include disciplining learners.