

HOW TO MAKE A DECISION ABOUT YOUR SPRING (MAY) 2022 APPLICATION

Please review the following questions before submitting your study permit information.

The information in this guide is subject to IRCC policy changes.

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I am waiting for a decision from IRCC on my study permit application

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1

Do I have to start my classes in person, in May 2022?

SECTION 1

I am waiting for a decision from IRCC on my study permit application

Please be aware of the November 26 IRCC announcement, allowing students to complete 100% of your studies online from outside Canada. All of the time spent studying online from outside Canada between Spring 2020 and August 31, 2022, counts toward the length of a PGWP.

Please note:

- This policy is **dependent on [course availability](#) and [delivery modes](#)**. It is the **student's responsibility** to confirm if all your courses are offered online in order to proceed with this option.
- This policy applies even if you are completing 2 study programs.
- This policy **only** applies to **students who have not yet arrived in Canada**. Students who will be arriving or have started their programs are expected to start their classes in person.

For more information about online learning, please see section [#5](#).

Can I request a deferral?

- Students can request a deferral before and up to, **April 8, 2022**. These requests must be made through your [VAS portal](#) – (see section [#4](#)).
- ***Please note that deferral request approvals are not guaranteed and you cannot request a deferral if your application has been deferred before.***
- You will receive a message through VAS informing you as to whether your deferral request is approved or not.
- If approved, a new Letter of Acceptance for a new intake will be issued through VAS.



Do I have to start my classes in person, in May 2022?

Can I request a closure and refund of my application instead?

Attendance Decision	Refund Options
Students who submit proof of a study permit refusal <u>before</u> the <u>start of term, May 5.</u>	Students will be refunded their confirmation deposit and any tuition fees paid.
Students who submit proof of a study permit refusal <u>before</u> the <u>add/drop deadline, May 16.</u>	Students will be refunded their tuition, less the confirmation deposit.
Students who submit proof of a study permit refusal <u>after</u> the <u>add/drop deadline, May 16.</u>	Tuition and confirmation deposit will not be refunded.
Students who have registered for courses and choose not to start their program.	Students who register for classes and decide not to start their program in May 2022 can receive a full tuition refund, excluding the confirmation deposit, if they drop all classes through their MyBVC account by the Add/Drop deadline, May 16.

This must be uploaded into your [VAS portal](#) by deadline.

Please familiarize yourself with our refund policy within the [Learner Accounts Refund and Cancellation Policy](#).

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Which immigration documentation do I need to start my classes in May 2022?

Students who wish to start their classes in person, must first receive:

[Letter of Introduction/Port of Entry letter](#) issued by IRCC; OR

A document sent from a visa office to confirm approval of study permit. Students must present the letter when they arrive in Canada.

[A valid study permit](#)

A document issued by IRCC that authorizes a foreign national to study at an educational institution in Canada for the duration of the program of study. Study permit is issued upon arrival at the Port of Entry.

In order to cross the border and start classes in Canada, you will require:

[Study Visa; OR an eTA](#)

An official stamp issued by IRCC or visa offices and placed in a foreign national's passport to enter or re-enter Canada.
To enter Canada as an international student in addition to the study permit approval, you need to have either a Temporary Resident Visa or an electronic Travel Authorization (eTA).

To start classes without a study permit:

You do not require a study permit approval to start your classes from outside of Canada. However, to ensure that this time is eligible to be counted towards your Post-Graduation Work Permit, you must:

- have already applied for your study permit before starting classes
- only register in courses with online delivery (subject to course availability)
- receive study permit approval before August 31, 2022

See our [Pre-Arrival Resources page](#) for our Student Travel Guide, government updates, and important considerations when planning your trip to Canada.

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What do I do if I receive a study permit refusal?

Students who submit proof of a study permit refusal by May 4, 2022, will be refunded their confirmation deposit of \$1500 CAD and any tuition fees paid.

Students who receive a study permit refusal will not be able to defer their application.

Please refer to section [#5](#) for refund policies pertaining to students who are studying outside of Canada, without a study permit.

Add/Drop Deadline: May 16, 2022

May 16 is the last day to cancel/drop courses or programs in the current term and be eligible for 100% tuition refund, excluding the confirmation deposit, student association fees, and health and dental fees.

Students must ensure that they drop their courses through their MyBVC account to be eligible for a tuition refund.

Please visit the Bow Valley College [tuition and fees](#) webpage and the [refund](#) webpage.

For more important dates and deadlines, see [here](#).

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Provide your decision for your Spring (May) 2022 application

SECTION 2

Confirm your decision

Please access your VAS portal to confirm your attendance for May 2022

After you sign into your account in VAS:

- 1. Confirm your decision for action to take with your application at Bow Valley College from these below options:**
 - **I received a study permit approval and will start classes in May 2022.**
 - Submit your study permit approval. See Step 2, AND
 - Send a message in VAS confirming your decision.
 - **I received a visa refusal.**
 - Submit your study permit refusal. See Step 2, AND
 - Send a message in VAS to proceed with your refund.
 - **I want to request a deferral (approval not guaranteed; students who have already received a deferral do not qualify).**
 - Submit the document from IRCC confirming the date that you applied for your study permit. See Step 2, AND
 - Send a message through your VAS account, to request your deferral.
 - **I am still waiting for a study permit approval and plan to start my classes in May 2022.**
 - Submit the document from IRCC confirming the date that you applied for your study permit. See Step 2, AND

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Provide your decision for your Spring (May) 2022 application

→ Send a message through your VAS account, informing us that you are waiting for a response.

- **I want to start my classes outside of Canada.**

→ Please confirm that your classes are available in an online format.

Refer to the study permit guide for more details.

2. Submit your study permit documents. Please upload one of the following documents:

- Official study permit; OR
- Letter of Introduction; OR
- Document from IRCC confirming the date that you applied for your study permit; OR
- Refusal letter

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Provide your decision for your Spring (May) 2022 application

How to upload and send documents in VAS:

Change status Send message Print offer Print offer details **Upload document** Edit profile More

Upload other documents (Optional)

Select document

Save

Type	Name	Size / Type	Updated by	Updated on	Action
Passport*			<input type="button" value="select a file to upload"/>	Maximum file size 5.00 MB	
High school transcripts - diploma/certificate and marksheets/transcripts (Scanned to include original AND translation in one PDF)*			<input type="button" value="select a file to upload"/>	Maximum file size 5.00 MB	
Add more documents					

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Learning outside of Canada

SECTION 3

Get ready for school

Students who decide to start their studies outside of Canada should be aware of important considerations:

- Studying overseas is an option for students who are waiting for a decision on the outcome of their study permit application or who cannot travel due to COVID-19 limitations.
- Students must check for [course availability](#) and [delivery modes](#) first and ensure that all of their courses are available online, to study outside of Canada.
 - Students cannot change class delivery mode in the middle of semester. If your courses are not offered fully online, you should request a deferral by April 8, 2022.
- Students who elect to study online, do not need to provide proof of a study permit.
- Please ensure that you register for classes immediately to avoid waitlisting for a class, or not having the classes that you require.
- Students must receive a study permit approval by August 31, 2022, to continue their studies and to be eligible for a PGWP.

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Learning outside of Canada

Please review this entire section before making your decision

1. Limitations to online learning and time applied to your Post-Graduation Work Permit (PGWP):

According to IRCC, the following time won't count toward the length of a PGWP:

- Time spent studying outside Canada after August 31, 2022, OR;
- Time spent studying before you applied for a study permit.

Therefore, please ensure that you apply for a study permit before studying outside of Canada.

Please review all of the information on IRCC's webpage regarding distance learning and your PGWP: [Work in Canada after you graduate: About the post-graduation work permit - Canada.ca](https://www.canada.ca/en/immigration-refugee-citizenship/services/work-in-canada/after-you-graduate/about-the-post-graduation-work-permit-canada-ca)

2. Please review our refund policy (on the following page), as it pertains to students starting online, *without* a study permit

3. Register for classes – for information on how to register, see section [#6](#).

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Registering for courses

*****If you have not yet received your study permit, we still encourage you to register for classes to avoid being waitlisted for any necessary courses.*****

Spring 2022 term: Course registration & class delivery mode

With our return to in-person learning, international students who plan to study **inside Canada** are expected to register themselves for in-person courses. If any of your courses do not offer an in-person option, you can take it online instead, however you may only select these courses when no other option is available.

Please see [IRCC webpage](#) for details.

Students in Canada: Please register in-person courses to be eligible for a Post-Graduation Work Permit.

***Courses that are listed are “in class” or “blended” will require you to attend some or all of the classes in person and are therefore unavailable online, or for students studying outside of Canada.**

If your program includes an in-person practicum/clinical experience/work experience courses: You will need an approved co-op work permit in addition to your approved study permit.

For more information, please visit our webpage: [Co-op Work Permits](#).

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Registering for courses

How to register for courses:

Students attending an English Language Learning program (ELL) or a program in the Centre for Entertainment Arts (CEA), will be automatically registered in their courses.

Course registration for new learners opens as of February 28, depending on the school you are registered in. You must register for a minimum of 3 courses for full-time student status.

For more information on registration and to check the delivery model options for your program: [Online Course Registration](#).

For more information on registration dates: [Important Dates](#).

For registration help, please visit [Academic Advising](#) or email advising@bowvalleycollege.ca.

Entering Canada:

See our [Pre-Arrival Resources page](#) for our Student Travel Guide, government updates, and important considerations when planning your trip to Canada.

Transport Canada continues to update its requirements for travelers, as well as update its restrictions for travelers from certain regions, due to the Omicron variant. Please ensure that you visit the Transport Canada website before making travel plans: <https://travel.gc.ca/travel-covid>

Ensure that you register for one of our travel webinars:

[VIEW WEBINAR SCHEDULE](#)

Join your exclusive onboarding program for students starting in May

International Education has prepared an onboarding program for all students that are starting their program in May 2022.

All students that have confirmed their seat for May 2022 have access to an MS Teams channel where you will find weekly updates and reminders, as well as gain access to presentations hosted by departments from important contacts through the college.

Presentation topics include:

- Living in Calgary
- How to support yourself while studying
- Learn about academic writing
- How to set yourself up for success at Bow Valley College
- And more!

Request your access to the channel [here](#).

Be sure to attend [orientation](#) on May 3 and 4.

An email inviting you to register for orientation will be sent out in late March or early April.

For questions, please send a message via your [VAS portal](#).