



**BVC INTERNATIONAL MOBILITY AWARD APPLICATION**

**COVER PAGE**

BVC ID Number:	Last Name:
First Name:	Commonly Used Name:

**ELIGIBLE OVERSEAS PROGRAMS** – Please check the one which applies to your mobility program

- A learner focused BVC international mobility (study or work abroad) program that has been approved by the Executive, the Academic School and the International Education Department of BVC.
- A learner focused international mobility program that is offered through one of Bow Valley College’s affiliated Canadian Colleges or Institutes which has been approved by the learner’s Dean at Bow Valley College and the International Education Department.
- A learner sourced international mobility program that has been reviewed by the International Education Department and approved by the learner’s Dean at Bow Valley College.

**STUDENT ELIGIBILITY REQUIREMENTS**

- Actively enrolled and having completed at least one term of a post-secondary academic program at BVC, leading to a credential that requires at least one year of full time study.
- Acceptance into an eligible study or work abroad program.
- Successful completion of all courses and a maintained academic standing of no less than a 2.0 GPA. Individuals who have maintained the minimum GPA but have been unsuccessful in completing NO MORE than one course must get a letter from their program coordinator confirming there are no ongoing academic challenges or concerns.
- Ability to demonstrate links between the study/work abroad experience and career goals.
- Satisfactory completion of all required components of the study/work abroad program. Inclusive of pre and post overseas components. (Failure to do so will result in a re-traction of any mobility scholarship monies awarded, resulting in outstanding program costs owed as fees on the college student’s record).
- Commitment to contribute to Bow Valley College, after the experience, as an ambassador of internationalization within the campus and/or surrounding community.

**DOCUMENT CHECKLIST**

- Completed and signed student application form
- Completed Confirmation of International Mobility Award Retention section of application
- BVC Transcript
- Confirmation of Department Approval
- Faculty Reference Letter
- Personal Statement of Purpose
- Consent to use images or statements

**BVC INTERNATIONAL MOBILITY AWARD APPLICATION**
**APPLICATION FORM**

<b>Personal Information</b>	
BVC Student ID:	Legal Last Name:
Legal First Name:	Commonly Used Name:
Date of Birth:	Citizenship (List All):
If you are not a Canadian Citizen, what is your status in Canada? <input type="checkbox"/> Permanent Residence <input type="checkbox"/> Study Permit Holder <input type="checkbox"/> Other	
<b>Contact Information</b>	
Mybvc e-mail:	
Cell Phone:	Home Phone:
Address:	
City:	Postal Code:
<b>Program of Study Information</b>	
Certificate or Diploma Title:	
Program Start Date:	Expected Program Completion Date:
<u>Confirmation of Completion of Minimum Credit Load</u>  <input type="checkbox"/> I confirm that I have successfully completed the minimum credit course load of 9 credits* to satisfy the international mobility scholarship eligibility requirements.  *General full-time credit load per term as per <a href="http://www.bowvalleycollege.ca/Courseload">www.bowvalleycollege.ca/Courseload</a>	
<u>Confirmation of Satisfactory Academic Standing</u>  <input type="checkbox"/> I confirm that I have achieved passing grades in all program courses taken to date and have maintained a minimum GPA of no less than 2.0*. A copy of my transcript is included. <input type="checkbox"/> I confirm that I have maintained a minimum GPA of no less than 2.0*. However I have not successfully passed the following course _____. I am including with this application, a letter from my program coordinator confirming I have no ongoing academic challenges or concerns. A copy of my transcript has also been included.	
*As per the College's Academic Continuance and Graduation Policy	



**International Mobility Program Information**

International Mobility Program Title \_\_\_\_\_

Host Institution/Organization: _____	Mobility Program Location(s): _____
Mobility Program Dates: _____	

**Program Coordinator Consent**

I confirm that \_\_\_\_\_ BVC ID \_\_\_\_\_ has discussed their proposed participation in the \_\_\_\_\_ international mobility program. I give consent that participation in this program is feasible and approved given this student’s academic standing, academic schedule and their academic goals.

Program Coordinator/Dean Name(might just need the Dean signature if it is a self-directed Mobility initiative): \_\_\_\_\_

Program Coordinator/Dean Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Faculty Reference**

One faculty reference letter has been included in this application.

BVC Faculty Member Name: \_\_\_\_\_ Department: \_\_\_\_\_

**Statement of Purpose**

A personal statement of purpose has been included in this application.

**Confirmation of International Mobility Award Retention**

I \_\_\_\_\_ BVC ID \_\_\_\_\_ confirm that if I am a selected candidate to receive any BVC Student International Mobility Award, I will commit to successfully completing all mandatory international mobility program requirements. This includes all pre-departure and post-arrival components. Should I neglect to fully complete all required components, I understand the entire awards monies granted to me will be revoked and the amount will be considered as fees owing on my BVC student records, which must be completed prior to graduation of my program. As per the College Refund Information [www.bowvalleycollege.ca/refunds](http://www.bowvalleycollege.ca/refunds)

**Declaration**

I, the undersigned, certify that all statements on this application are true and complete and that no information has been withheld. I understand that any misrepresentation of this may result in the cancellation of my eligibility of any international mobility award funds granted. Completion of this signed application permits Bow Valley College’s International Mobility Selection Committee to request and/or confirm any information necessary to support my application.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**FACULTY REFERENCE**

The student for whom you are providing this reference letter has applied for a Student International Mobility award to support their participation in an international mobility program. Your assistance in providing the applicant with a reference letter, which will be used to confirm their eligibility as a candidate for this award, is greatly appreciated. For more information about Bow Valley College’s Student International Mobility Awards please contact the International Education Coordinator, Amy Schalin Weatherall at [aschalin@bowvalleycollege.ca](mailto:aschalin@bowvalleycollege.ca).

Please include the following information within your Faculty Reference Letter

Student Information:

- Legal Last Name
- Legal First Name
- BVC student number
- International Mobility program for which you are providing this reference

Faculty Member Information:

- Faculty Last Name
- Faculty First Name
- Department
- Phone
- E-mail

How long and in what capacity have you known this student?

Comments on your assessment of the students’ competence in the following areas:

- Self-Motivated
- Perceptive
- Adaptable
- Responsible
- Self-reliant
- Interpersonal Skills with peers and college personnel
- Class participation
- Worldview
- Intercultural Acceptance

Your recommendation of this student in terms of academic ability as well as personal attributes to successfully participate in this overseas mobility program.

Any additional comments that may contribute to the evaluation of the applicant.

Your signature

Date

**The form is to be returned by the faculty member, not the student, but to the International Education Department- C/O Amy Schalin Weatherall – Bow Valley College South Campus, 2<sup>nd</sup> Floor**



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**PERSONAL STATEMENT OF PURPOSE**

In a maximum of two single sided pages, typed, 11 calibri font, please provide a Personal Statement of Purpose that you, the participant, has written in your own words explaining:

- A detailed description of the study/work abroad activity that will be undertaken.
- How this international mobility opportunity will contribute to your academic program, future career, and life experience.
- How you intend to contribute to the college community as an ambassador for internationalization and mobility opportunities. Name one or more ideas that you would commit to upon your return from your study abroad. In addition, please complete and sign the “Consent and release for use of personal image and information form”.

**Please make sure to include your**

**Legal Last Name**

**Legal First Name**

**Your Commonly Used Name (if this differs from your legal first name)**

**BVC ID Number**

**The Title of the International Mobility Program**

**Your signature**

**The Date**