

**Health and Human Services Management Post-diploma Certificate  
School of Community Studies - HMSV Elective Booklist**

Course Code	Course Name	Image	Textbook Title	ISBN	Estimated Cost* estimate only. Price may vary from that listed below
HMSV3201	Program Design and Evaluation		REQUIRED: Kettner. P. M., Moroney, R.M.,& Martin, L.L. (2016). <b>Designing and managing programs: An effectiveness based approach(5thed.)</b> . Sage Publications, Inc. (or the most current edition of this textbook).	1483388301	85.50 - 113.75
HMSV3202	Fundraising in the HHS		REQUIRED: Mallabone, G. (Ed.). (2011). <b>Excellence in fundraising in Canada. (Vol.1)</b> Toronto,ON: Civil Sector Press.	9781895589924	104.75
			REQUIRED: Senik, S (2011). <b>Start with Why: How great leaders inspire everyone to take action.</b> New York, NY: Penguin Group	9781591846444	13.30
HMSV3203	Managing Change in HHS	No required textbook. Learning resources as supplied by instructor			
HMSV3301	Mental Health in the Workplace		REQUIRED: Harder, H. G., Wagner, S. L., & Rash, J.A., (2014). <b>Mental illness in the workplace: psychological disability management.</b> Burlington, VT: Gower Publishing Company. (or current edition)	9781409445494	161.30
HMSV3302	Chronic Illness Management		REQUIRED: Kramer-Kile, M, Ousuji, J, Larsen, P, Lubkin, I. (2014). <b>Chronic Illness in Canada Impact and Intervention.</b> Jones & Bartlett Learning	9781449687441	196.75
HMSV3303	Dementia		RECOMMENDED only: Feil, N., & deKlerk-Rubin, V. (2012). <b>The validation breakthrough: Simple techniques for communicating with people with Alzheimer's and other dementias. (3rd ed.)</b> . Baltimore, MD: Health Professions Press. (or current edition)	9781932529937	56.75
			RECOMMENDED only: Rabins, P.V., Lyketsos, C.G., & Steele, C.D. (Eds.). (2016). <b>Practical dementia care (3rd ed.)</b> . New York: Oxford University Press. (or current edition)	9780199376834	53.00 - 65.00
HMSV3401	Policy, Power and Social Action		REQUIRED: Raphael, D. (Ed.). (2016). <b>Social determinants of health: Canadian perspectives (3rd ed.)</b> . Toronto, ON: Canadian Scholars' Press Inc.	9781551308975	69.75-93.00
HMSV3402	Ending Homelessness	Required readings will be provided within each module.			

HMSV3403	Community Engagement for HHS		REQUIRED: Born, P. (2012). <b>Community conversations: Mobilizing the ideas, skills, and passion of community organizations, governments, businesses, and people (2nd ed.)</b> . Toronto, Canada: BPS Books;	9781927483152	15.00
HMSV3501	Case Management		REQUIRED: Gursansky, D., Kennedy, R., & Camilleri, P. (2012). <b>The practice of case management: Effective strategies for positive outcomes</b> . Sydney, AU: Allen & Unwin.(or current edition)	9781742370446	61.50
			REQUIRED: Spindel, P. (2013). <b>Case management from an empowerment perspective (2nd. ed.)</b> . Toronto: Spindel & Associates Inc. (or current edition)	800ZT2EG2C	29.50
HMSV3502	Issues in HHS	No required textbook. Learning resources as supplied by instructor			
HMSV3503	Research Methodologies		REQUIRED: LoBiondo-Wood, G., Haber, J., Cameron, C. & Singh, M.D. (2018). <b>Nursing research in Canada: Methods, critical appraisal and utilization (4th ed.)</b> . Toronto, ON: Elsevir.	9781771720984	94.00
HMSV3504	Pedagogical Leadership in Early Childhood Education		REQUIRED: Carter, M. & Curtis, D. (2009). <b>The Visionary Director, Second Edition: A Handbook for Dreaming, Organizing, and Improvising in Your Center</b> . Red Leaf Press.	9781605540207	48.00
HMSV3505	Teaching the Adult Learner	While there is no required textbook for this course, learning resources may be included in the course instance in the learning management system.			
HMSV3998	International Service Learning for Leaders	Learning resources will be provided by the instructor and assigned throughout the course in the D2L shell.			
HMSV9999	International Service Learning Experience for Leaders	Required learning resources will be found in the course instance in the learning management system.			

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\*For a list of the required textbooks for the 4 mandatory and 1 elective business courses, please see CSB booklist or contact the CSB directly.