

# International Learner Payment Options



## Thank you for selecting Bow Valley College!

Our International Education team looks forward to supporting you through the admission and enrollment process. Below is a list of the different options you can use to pay your tuition and Fees.

Please remember, it is the responsibility of each learner to ensure that the Application fee, Confirmation Fee, and all Tuition and Fees are paid in full before the appropriate deadlines.

### ONLINE:

Learners can access online payments through the MyBVC student portal. Here's what you'll need to do:

- Log onto your MyBVC.ca account
- Click 'Online Services'
- Click 'Make a Payment'
- Use your Visa or MasterCard to make your payment

### IN PERSON:

To pay your tuition or fees in person, visit the Office of the Registrar. Bow Valley College accepts the following payment methods:

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| <ul style="list-style-type: none"><li>• Cash</li><li>• Interac Direct Payment</li><li>• Visa or MasterCard</li><li>• Money order</li></ul> | <ul style="list-style-type: none"><li>• Certified cheque</li><li>• Purchase order</li><li>• Personal cheques (post-dated cheques are not accepted)</li></ul> |
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### BY MAIL (from Canadian banks only):

Please include your Bow Valley College Student ID number with your written request. Cheques or money orders can be mailed to the address below:

- Cheques and money orders can be mailed to:
  - \* Office of the Registrar and Enrolment Services  
Bow Valley College  
345 - 6 Avenue SE  
Calgary, AB T2G 4V1

### BANK DEPOSITS and WIRE TRANSFERS:

- To ensure funds are allocated to the correct student file, include your full name, address, and **Bow Valley College ID number or Alberta Student Number (ASN)** with your payment.

- Banks will charge additional fees for wire transfer payments. Please add \$15-20CAD to your payment amount to cover these charges.

## Bow Valley College Bank Account Information:

- \* **Beneficiary:**  
Bow Valley College  
345 – 6 Avenue SE  
Calgary AB T2G 4V1
- \* **Beneficiary Bank:**  
Royal Bank of Canada  
Calgary Main Branch  
339 8 Avenue SW  
Calgary, Alberta T2P 1C4  
Canada
- \* **Account Number:**  
00009-003-109-107-3  
|\_Transit #\_| | \_Account #\_|
- \* **Swift Code:**  
ROYCCAT2

## Questions

If you have any questions please contact the International Education Department. One of our team will be happy to assist you.

## Contact information

**Phone:** +1. 403.410.3476  
**E-mail:** [international@bowvalleycollege.ca](mailto:international@bowvalleycollege.ca)  
**Web:** [international.bowvalleycollege.ca](http://international.bowvalleycollege.ca)

**Hours of Operation:** Monday- Thursday  
8:00 AM- 4:00 PM MST  
Friday  
9:30 AM – 4:00 PM MST

**Location:**  
3rd Floor, North Campus,  
345 - 6 Avenue SE | Calgary,  
Alberta, Canada | T2G 4V1