

## International Educational Document Requirements by Country (2020 / 2021)

- These are the minimum academic credentials required for assessment for career programs at Bow Valley College. Please submit any and all post-secondary transcripts in addition to these documents;
- For countries where the mother tongue is not English, transcripts in mother tongue must be accompanied by official English translations;
- If you are in your final year of high school or college/university, please include a letter from your institution indicating program completion date;
- If you have not finished your degree, we will assess courses that you have passed during your years of study at your post-secondary institution. In this case, send us each year academic transcripts on university letterhead and a letter/certificate from the educational institution stating that you have been a student there from year 'X' to year 'Y';
- The published requirements are the minimum cut-offs and admission is at the discretion of Bow Valley College. Admission requirements may change at any time.

### CONTENT

1. [Alternative evaluations and assessments accepted for admission](#)
2. [Proof of name change](#)
3. [International Language Exams and language proficiency evaluation](#)
4. [List of requirements by country](#)
  - [Albania](#)
  - [Australia](#)
  - [Bahamas](#)
  - [Algeria](#)
  - [Azerbaijan](#)
  - [Barbados](#)
  - [Argentina](#)
  - [Bangladesh](#)
  - [Brazil](#)

- [British pattern](#)
- [Cameroon](#)
- [Chile](#)
- [China](#)
- [Colombia](#)
- [Congo Democratic Republic of](#)
- [Congo Republic of](#)
- [Egypt](#)
- [Eritrea](#)
- [Ethiopia](#)
- [Fiji](#)
- [France](#)
- [French Pattern](#)
- [Ghana](#)
- [Greece](#)
- [Hong Kong](#)
- [India](#)
- [Indonesia](#)
- [Iran](#)
- [Ireland](#)
- [Israel](#)
- [Italy](#)
- [Jamaica](#)
- [Japan](#)
- [Jordan](#)
- [Kenya](#)
- [Korea \(South\)](#)
- [Lebanon](#)
- [Libya](#)
- [Malaysia](#)
- [Mexico](#)
- [Morocco](#)
- [Nepal](#)
- [Nigeria](#)
- [Pakistan](#)
- [Philippines](#)
- [Poland](#)
- [Romania](#)
- [Russia](#)
- [Saudi Arabia](#)
- [Senegal](#)
- [Scotland](#)
- [Singapore](#)
- [Somalia](#)
- [Spain](#)
- [Sri Lanka](#)
- [Sudan](#)
- [South Africa](#)
- [Syria](#)
- [Taiwan](#)
- [Tanzania](#)
- [Thailand](#)
- [Uganda](#)
- [Ukraine](#)
- [Uzbekistan](#)
- [U.K.](#)
- [U.S.A.](#)
- [Venezuela](#)
- [Vietnam](#)
- [Zimbabwe](#)
- [Other countries](#)

5. [Glossary](#)

## 1. Alternative evaluations and assessments accepted for admission to BVC:

- International Qualifications Assessment Service (IQAS)
- World Educational Services (WES)
- International Credential Assessment Services of Canada (ICAS)
- International Credential Evaluation Service (ICES)
- Medical Council of Canada (professional body for doctors)
- Pharmacy Examining Board of Canada (professional body for pharmacists)
- Educational Credential Evaluators (ECE), USA
- Scholaro Inc (formerly Foreign Credits), USA

## 2. Proof of name change

If your name on your ID appears differently than on your academic documents, you must provide us with a scanned copy of proof of name change consisting of:

Marriage Certificate, Official Government Name Change Document, Affidavit

- a) Scan both sides of the document;
- b) Ensure all pages are clear and legible and that no information is cut off;
- c) Certified translation of document if not in English.

### 3. International Language Exams and language proficiency evaluation

#### Language Exams requirements

- IELTS Academic: send us a clear copy of your IELTS exam results certificate. General test results will not be accepted for admission.
- TOEFL iBT (Academic): send us a clear copy of your TOEFL exam results certificate AND allow Bow Valley College to receive and verify your results online. This can be done in your online account on the official TOEFL website. For more information, please visit: <https://www.ets.org/toefl/ibt/scores/send/>
- Pearson / PTE Academic: send us a clear copy of your PTE exam results certificate AND allow Bow Valley College to receive and verify your results online. This can be done in your online account on the official Pearson English Test website. For more information, please visit: <https://pearsonpte.com/sendingyourscores/>
- **Please note:** General test results will not be accepted for admissions.

#### English language proficiency based on education which was received in English

For some Bow Valley College programs, you may be granted English Language Proficiency (ELP) based on the education you have acquired if the language of instruction was English during the entire study program and if this education meets one of the following requirements:

- Successful completion of three years of full-time secondary education at a school where English was the language of instruction;
- Successful completion of one year of full-time post-secondary education at a school where English was the language of instruction;
- If your documents are from a country where the mother tongue and the language of instruction is not English, you also must provide us with a letter from the educational institution stating that the medium / language of instruction during that program was English.

- For countries where we require official documents / attested copies such as India, Nigeria, China, Pakistan and others, we will only grant English Language Proficiency (ELP) after we receive official documents.

If you completed **International Baccalaureate (IB)** courses in high school anywhere in the world and sat IB exams, order the transcript (use institution code 001763) to be sent directly to our office from: [www.ibo.org](http://www.ibo.org)

## 4. International Academic Documents requirements by country

### Albania

<p align="center"><u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color</p>	<p align="center"><u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color</p>
<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>• Graduation Certificate – <i>Deftese Pjekurie</i> indicating all exams taken; <b>AND</b></li> <li>➤ Grades obtained for all years of study.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy of your credential(s):</p> <ul style="list-style-type: none"> <li>➤ (Diplome, Dëshmi, Specializimi, and/or Diplome Doktorate); <b>AND</b></li> <li>➤ Submit your <i>certificate e notave / liste e notave / list notash / vertetim</i> (academic transcript(s)) indicating all courses taken and grades earned for all programs.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>



## Algeria

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ <i>Diplôme du Baccalauréat, Attestation, Baccalauréat de l'Enseignement Secondaire</i> or any other secondary school diploma</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Your <i>Relevé de Notes de l'Examen Final</i> (academic transcript of your final examination results) showing all subjects taken and grades obtained</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy of your credential(s):</p> <ul style="list-style-type: none"> <li>➤ <i>Diplôme de Licence, Magistère</i></li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Submit your official transcript showing all subjects taken, credits earned, and grades obtained for all programs attended.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Argentina

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation Certificate/Diploma</li> </ul> <p style="text-align: center;"><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Academic transcript with grades – <i>Bachiller, Técnico Medio and Certificado de Notas/Calificaciones.</i></li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Certificate(s): Associate, Bachelor’s, Master’s, and/or Doctorate), etc.;</li> </ul> <p style="text-align: center;"><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Submit your official transcript issued by each institution attended listing all subjects for all years of study.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Australia

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit scanned copy of documents issued by the appropriate <u>State Department of Education</u> that lists all final examination results (may be called: Senior Secondary School Leaving Certificate or Year 12 certificate)</p> <p>Most common documents:</p> <ul style="list-style-type: none"> <li>➤ ACT (Australian Capital Territory) Senior Secondary Certificate (since 2015);</li> <li>➤ ACT (Australian Capital Territory) Year 12 Certificate (prior to 2015);</li> <li>➤ NSW (New South Wales) Higher School Certificate;</li> <li>➤ Northern Territory Certificate of Education;</li> <li>➤ Queensland Senior Certificate;</li> <li>➤ South Australian Certificate of Education;</li> <li>➤ Tasmanian Certificate of Education;</li> <li>➤ Victorian Certificate of Education;</li> <li>➤ Western Australian Certificate of Education.</li> </ul>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Certificate(s): Associate, Bachelor’s, Master’s, and/or Doctorate, etc.;</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Submit your official transcript issued by each institution attended listing all subjects for all years of study.</li> </ul>

## Azerbaijan

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Required documents:</p> <ul style="list-style-type: none"> <li>➤ Copy of the Certificate of Complete Secondary Education ‘Attestat’, or ‘Akademik genel ortaöğretim sertifikası’, or ‘Orta təhsil haqqında Attestat’;</li> </ul> <p style="text-align: center;"><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Copy of the official high school Transcripts.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / Institute education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Copy of the final degree certificate (<b>Bakalavr, Diploma of Specialist, Magister</b>) issued by the degree-awarding institution on the university letterhead;</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution on the university letterhead;</li> <li>➤ <u>If the language of instruction was English</u>, you must submit a certificate from your institution stating that the language of instruction / medium of instruction was English in order to meet English Language Proficiency.</li> </ul> <p><b><u>Vocational / Technical Education</u> – is not accepted for admission.</b></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Bangladesh

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-color scanned copy (both sides) of your graduation certificate and Mark Sheet / Result Card issued by the <u>Board of Intermediate &amp; Secondary Education</u>. Most common documents:</p> <ul style="list-style-type: none"> <li>➤ Secondary School Certificate (SSC);</li> <li>➤ Higher Secondary Certificate (HSC);</li> <li>➤ Certificate of Education;</li> <li>➤ Diploma in Nursing and Midwifery or Senior Certificate in Nursing and Midwifery (<u>awarded by the Bangladesh Nurses Council</u>).</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelor, Master's);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Bahamas

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ <a href="#">Bahamas General Certificate of Secondary Education</a>;</li> <li><b>AND/OR</b></li> <li>➤ <a href="#">General Certificate of Education – A Level</a> issued by the Bahamas Ministry of Education and Culture.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Diploma in Teaching, Associate, Bachelor’s, Master’s, etc.;</li> <li><b>AND</b></li> <li>➤ Submit your official transcript showing all subjects taken, credits earned, and grades obtained for all programs attended.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Barbados

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ <a href="#">Secondary Education Certificate</a> issued by the <a href="#">Caribbean Examinations Council (CXC)</a></li> </ul> <p><b>AND/OR</b></p> <ul style="list-style-type: none"> <li>➤ <a href="#">Caribbean Advanced Proficiency Examination (CAPE)</a></li> </ul> <p>For more information, please visit: <a href="http://www.cxc.org">www.cxc.org</a>.</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Diploma in Teaching, Associate, Bachelors, Masters, etc.;</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Submit your official transcript showing all subjects taken, credits earned, and grades obtained for all programs attended.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Brazil

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Secondary School Leaving Certificate - <i>Diploma/Certificado de Ensino Médio/Certificado de 2º Grau</i> or Title of Technician - <i>Título de Técnico</i>;</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Official Portuguese academic transcript (<i>Histórico Escolar</i>).</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ <i>Título Profissional, Bacharel, Licenciado, Título de Tecnólogo, Especialização, Mestrado</i> and/or <i>Doutorado</i>) to our office;</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your <i>Histórico Escolar</i> (academic transcript) for all programs and from all institutions attended.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>



## British Pattern (O, A/S and A levels, IB & etc.)

### Senior Secondary (High School)

copies of documents required: clear, 2-sided, full color

Original external examination: [GCSE & GCE O level](#) (with four O-level subjects), [GCE A/S level](#), [GCE A level](#) listing all final examination results issued by the appropriate examining body such as:

- Cambridge Assessment International Education ([cambridgeinternational.org](http://cambridgeinternational.org)), formerly 'Cambridge International Examinations (CIE)'
- Pearson ([qualifications.pearson.com](http://qualifications.pearson.com)), formerly 'EDEXCEL'
- If you completed International Baccalaureate (IB) courses in high school anywhere in the world and sat IB exams, order the transcript from: [ibo.org](http://ibo.org)

Vocational programs (BTEC / VCSE / AVCE) are not accepted for admission.

## Cameroon

<u>Senior Secondary (High School)</u> original documents required	<u>Higher Education (Post-Secondary)</u> original documents required
<ul style="list-style-type: none"> <li>➤ <u>For English based education</u>: submit an Official Confirmation of Results issued by Cameroon General Certificate of Education Board in a stamped sealed envelope;</li> <li>➤ <u>For French based education</u>: <i>Baccalauréat de l'Enseignement Secondaire</i> issued by <i>le Ministère de L'Education Nationale</i></li> <li>➤ All document must be sent to us in a sealed envelope stamped by the issuing institution (do not break the seal!).</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelors, Masters);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution;</li> <li>➤ All document must be sent to us in a sealed envelope stamped by the issuing institution. Do not open the sealed envelope. It must be opened by us.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Chile

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ <i>Licencia de Educación Media, Técnico Medio;</i> <b>AND</b></li> <li>➤ Academic transcript (<i>Certificado de Notas/Calificaciones</i>).</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Associate, Bachelors, Masters, and/or Doctorate, etc.;</li> <li><b>AND</b></li> <li>➤ Submit your official transcript issued by each institution attended listing all subjects for all years of study.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## China

<u>Senior Secondary (High School)</u> original electronic documents required	<u>Higher Education (Post-Secondary)</u> original electronic documents required
<p>Provide a full academic record and submit:</p> <ul style="list-style-type: none"> <li>➤ <u>If you have graduated from High School:</u> Verification Report from CHESICC for China Secondary Education Qualification Certificate (English version issued by CHESICC): <a href="https://www.chsi.com.cn/en/service/">https://www.chsi.com.cn/en/service/</a> <b>PLUS</b> Copies of your High School issued academic transcripts (with English translation). Your High School transcript must indicate all subjects taken and all grades awarded for all 3 years of high school.</li> <li>➤ <u>If you have passed Huikao exam:</u> Verification Report from CHESICC for China High School Academic Proficiency Test (Huikao Results) English version issued by CHESICC <a href="https://www.chsi.com.cn/en/service/">https://www.chsi.com.cn/en/service/</a></li> <li>➤ <u>If you have passed Gaokao exam:</u> Verification Report from CHESICC for China National College Entrance Examination Scores (English version issued by CHESICC) <a href="https://www.chsi.com.cn/en/service/">https://www.chsi.com.cn/en/service/</a>.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit the documents below if you attended a post-secondary institution</p> <ul style="list-style-type: none"> <li>➤ Verification Report from CHESICC or CDGDC for China Higher Education Qualification Certificate <b>AND</b></li> <li>➤ Verification Report from CHESICC for China Higher Education Student's Academic Transcript (English version) <a href="https://www.chsi.com.cn/en/service/">https://www.chsi.com.cn/en/service/</a></li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Colombia

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate or diploma issued by the institution attended to our office (<i>Baccalaureate Certificate/Diploma, Bachiller, Bachillerato or Técnico, Educación Media</i>); <b>AND</b></li> <li>➤ Submit a scanned copy (both sides) of your <i>Certificado de Notas / Calificaciones</i> (academic transcript) that lists all subjects taken for each year and the grades earned.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) or diploma(s) to our office (<i>Título de Técnico Superior, Tecnólogo, Profesional, Licenciado, Maestro, Magister, and/or Doctor</i>); <b>AND</b></li> <li>➤ Submit a scanned copy (both sides) of your <i>Certificado de Notas/Calificaciones</i> (academic transcripts) that list all subjects taken for each year and the grades earned.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Congo (Democratic Republic)

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your State Diploma of Long Cycle Secondary Studies – <i>Diplôme d’Etat d’Etudes Secondaires du Cycle Long + Relevé de notes</i> (academic transcripts with grades).</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Diploma(s) or degree certificate(s) to our office (<i>Diplôme de Graduat and/or Diplôme de Licence</i>);</li> <li><b>AND</b></li> <li>➤ Submit your official transcript issued by each institution attended listing all subjects for all years of study.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Congo, Republic of

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your <i>Senior Secondary Education Certificate</i> and academic transcript.</p> <p><u>Most common documents:</u></p> <ul style="list-style-type: none"> <li>➤ Certificate of First Cycle Studies / <i>Brevet d'Etudes du Premier Cycle/BEPC (below Grade 12)</i></li> <li>➤ <i>Baccalauréat</i> (Baccalaureate)</li> <li>➤ Technical Baccalaureate / <i>Baccalauréat Technique</i></li> </ul> <p><u>The following documents will NOT be accepted:</u> Technician Certificate/ <i>Brevet de Technicien</i></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Diploma(s) or degree certificate(s) (<i>Diplôme de Licence, Maîtrise, and/or Doctorat</i>); <b>AND</b></li> <li>➤ Submit your official transcript issued by each institution attended listing all subjects for all years of study.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Egypt

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>General Secondary Education Certificate - '<i>Thanawiya a`Amma</i>' <u>issued by the Ministry of Education or Statement of Student Score</u> in examination stating learner was successful in the General Secondary Examination including sitting number and year <u>issued by the local governorate Department of Examination.</u> Documents issued by High Schools will not be accepted.</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by the degree-awarding institution (Bachelors, Masters);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>



## Eritrea

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your Eritrean Secondary Education Certificate issued by Ministry of Education.</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Associate, Bachelor’s, Master’s, and/or Doctorate, etc.:</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Submit your official transcript showing all subjects taken, credits earned, and grades obtained for all programs attended.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Ethiopia

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-color scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ <i>Ethiopian School Leaving Certificate</i> (awarded until 2003);</li> <li><b>AND/OR</b></li> <li>➤ <i>Ethiopian Higher Education Entrance Examination</i> (awarded since 2003);</li> <li><b>OR</b></li> <li>➤ <i>Ethiopian University Entrance Examination Certificate</i> issued by Ministry of Education.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelor, Master's);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Fiji Islands

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-color scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Pre 2014: <i>Fiji School Leaving Certificate</i> and/or <i>Form 7 Certificate / Higher School Certificate</i>;</li> <li>➤ Post 2014: <i>Fiji Year 12 Certificate Examination (FY12CE)</i> and/or <i>Fiji Year 13 Certificate Examination (FY13CE)</i>;</li> <li>➤ For everybody: Academic Transcripts (statement of marks).</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelors, Masters, etc.);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## France

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your official graduation certificate or diploma. Most common documents:</p> <ul style="list-style-type: none"> <li>➤ Diplôme du Baccalauréat</li> <li>➤ Baccalauréat de l'Enseignement de Second Degré</li> <li>➤ Baccalauréat général (General Baccalaureate): academic stream that prepares students for higher education at a university</li> <li>➤ Baccalauréat technologique (Technological Baccalaureate): technical stream that offers both general academic knowledge and technological training</li> </ul> <p>The following documents will NOT be accepted:</p> <ul style="list-style-type: none"> <li>➤ Diplôme national du brevet</li> <li>➤ Brevet d'Études fondamentales</li> <li>➤ Brevet d'Etudes Professionnelle</li> <li>➤ Certificat d'Aptitude Professionnelle)</li> <li>➤ Baccalauréat professionnel (Vocational Baccalaureate): industry training stream that offers general knowledge and competencies necessary for an occupation in the labour market</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral, etc.);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your <a href="#">Relevé de Notes de l'Examen Final</a> OR <a href="#">Relevé de Notes Annuels</a> (academic transcript) with grades and units/credits obtained.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## French Pattern

### Senior Secondary (High School)

copies of documents required: clear, 2-sided, full color

Please submit a scanned copy (both sides) of your:

- Graduation certificate/diploma ([Diplôme du Baccalauréat](#));  
**AND**
- [Relevé de Notes de L'Examen Final](#) (final examination results/academic transcript). For more information, please contact France's [Ministère de l'Éducation Nationale/Académie Régionale](#) or visit [www.education.gouv.fr/cid3/les-rectorats-services-departementaux-education-nationale.html](http://www.education.gouv.fr/cid3/les-rectorats-services-departementaux-education-nationale.html) ).

## Ghana

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p><u>Required documents:</u> West African Senior School Certificate (WASSC) issued by West African Examinations Council (WAEC) or Official WAEC GCE O/A Level Certificate (not Statement of Results).</p> <ul style="list-style-type: none"> <li>➤ Submit a 2-sided, full colored copy of the WAEC certificate itself;</li> <li>➤ All applicants must provide scratch card info. WAEC info includes Index number, Examination Type, Serial Number and PIN number for online verification of results.</li> </ul> <p>For more information, please visit: <a href="https://ghana.waecdirect.org/">https://ghana.waecdirect.org/</a> AND <a href="http://www.waecgh.org">www.waecgh.org</a></p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral)</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Post-secondary academic transcript with grades and units/credits obtained.</li> </ul>

## Greece

<p style="text-align: center;"><u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color</p>	<p style="text-align: center;"><u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color</p>
<p>Submit a scanned copy (both sides) of your Upper Secondary School Certificate – <a href="#">Apolytirio Eniaiou Lykeiou</a></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<ul style="list-style-type: none"> <li>➤ Submit a scanned copy of your degree certificate(s) or diploma(s) to our office (<a href="#">Ptychio (TEI)</a>, <a href="#">Ptychio (AEI)</a>, <a href="#">Metaptychiako Díploma Exidíkefsis</a>, and/or <a href="#">Didaktoriko</a>); <b>AND</b></li> <li>➤ Submit your official transcript showing all subjects taken, credits earned, and grades obtained for all programs attended.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Hong Kong

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Most common documents names:</p> <ul style="list-style-type: none"> <li>➤ Hong Kong Certificate of Education Examination (HKCEE);</li> <li>➤ Hong Kong Advanced Supplementary Level Examination (HKASLE);</li> <li>➤ Hong Kong Advanced Level Examination (HKALE);</li> <li>➤ Hong Kong Diploma of Secondary Education (HKDSE).</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by the degree-awarding institution (Bachelors, Masters);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>



## India

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> original documents required
<p>Please, submit clear, 2-sided, full-colored copies of your <a href="#">Secondary</a> / <a href="#">Higher Secondary</a> / <a href="#">Senior Secondary</a> / <a href="#">Matriculation</a> (and etc.) Examination certificates and transcripts FROM:</p> <ul style="list-style-type: none"> <li>➤ State Boards;</li> <li>➤ All India Board;</li> <li>➤ Central Board of Secondary Education (CBSE);</li> <li>➤ National Institute of Open Schooling (NIOS);</li> <li>➤ Council for the Indian School Certificate Examinations (CISCE);</li> <li>➤ Punjab School Education Board (PSEB).</li> </ul> <p><u>Submit the official marks statements and final examination certificate for both 10 and 12 (not from the high school).</u></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by the degree-awarding institution (Bachelors, Masters)</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution</li> </ul> <p><b>Note that copies of your post-secondary educational documents must be attested and sent to us in a sealed envelope stamped by the Autonomous University or College, and NOT by an Affiliated institution.</b> It is your responsibility to verify if your institution was Autonomous or Affiliated at the time your degree was awarded. Failing to provide required document may result in additional document requests and longer assessment times! Here are some of the official links where you can check your institution status:</p> <ol style="list-style-type: none"> <li>1. List of <b>autonomous</b> Universities that are allowed to issue and attest educational documents on their own: <a href="https://www.ugc.ac.in/oldpdf/Consolidated%20list%20of%20All%20Universities.pdf">https://www.ugc.ac.in/oldpdf/Consolidated%20list%20of%20All%20Universities.pdf</a></li> <li>2. List of <b>autonomous</b> Colleges that are allowed to issue and attest educational documents on their own: <a href="https://www.ugc.ac.in/oldpdf/colleges/autonomous_colleges-list.pdf">https://www.ugc.ac.in/oldpdf/colleges/autonomous_colleges-list.pdf</a></li> <li>3. List of <b>affiliated</b> Colleges. We will NOT accept documents attested by these institutions. These are just examples and do not constitute a complete list:</li> </ol>

<https://www.ugc.ac.in/oldpdf/colleges/list%20of%20colleges%20as%20on%2031082019.pdf>

**Technical Education, Nursing & Midwifery – original documents required:**

- Diploma Certificate;
- Statement of Marks:

All post-secondary documents must be attested copies in a stamped, sealed envelope signed by the appropriate authentication officer at the State Board of Technical Education or the Nursing Board/Council, not by the College.

## Indonesia

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Senior Secondary School Certificate (<a href="#">Ijazah Sekolah Menengah Atas, SMA</a>);</li> </ul> <p style="text-align: center;"><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ State examination (<a href="#">Surat Keterangan Hasil Ujian Nasional</a>). Your Ijazah must include both your national (<a href="#">Sertifikat Hasil Ujian Nasional</a>) and school exam results.</li> </ul> <p><u>The following documents will NOT be accepted:</u> <a href="#">Surat Tanda Tamat Belajar (STTB)</a> and <a href="#">Sekaolah Teknik Menengah (STM)</a> – Vocational</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p style="text-align: center;"><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

Iran

<p><u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color</p>	<p><u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color</p>
<p>Submit a full-colored scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Pre 1990: <i>High School Diploma</i>;</li> <li>➤ Post 1990: <i>Pre-university – Peesh-Daneshgahii</i>;</li> <li>➤ Post 2013: <i>Diploma (post-Reform Act of 2013)</i>;</li> <li>➤ <u>For everybody</u>: Academic Transcripts (statement of marks).</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution: <a href="#">Karshenasi/Licence</a>, <a href="#">Karshenasi-Arshad</a>, Bachelors Degree, Masters Degree;</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Ireland

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-colored scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ High School Diploma: <a href="#">Ardteistiméireacht cáilíochtaí gairmiúla</a>, <a href="#">Ardteistiméireacht</a>, <a href="#">Leaving Certificate Vocational Program</a>;</li> <li>➤ Academic Transcripts (statement of marks).</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelors Degree, Masters Degree and the equivalencies). Most common titles: <a href="#">Higher Certificate</a>, <a href="#">National Certificate</a>, <a href="#">National Diploma</a>, <a href="#">Bachelor Degree (Ordinary, Special, Education, Honors, and the like)</a>;</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p><b><u>Vocational programs (BTEC / VCSE / AVCE) are not accepted for admission.</u></b></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

Israel

<p><u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color</p>	<p><u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color</p>
<p>Please submit a scanned copy (both sides) of your Matriculation Certificate – <i>Teudat Bagrut</i></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Italy

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-colored scanned copy (both sides) of your High School Diploma AND Academic Transcripts (statement of marks). Acceptable titles:</p> <ul style="list-style-type: none"> <li>➤ <i>Attestato di Idoneita;</i></li> <li>➤ <i>Diploma di Maturita / Diploma di Esame di Stato;</i></li> <li>➤ <i>Diploma di Conservatorio;</i></li> <li>➤ <i>Diploma di (field).</i></li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / institute / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelors Degree, Masters Degree and the equivalencies);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Jamaica

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ <a href="#">Secondary Education Certificate (SEC)</a>;</li> </ul> <p style="text-align: center;"><b>AND/OR</b></p> <ul style="list-style-type: none"> <li>➤ <a href="#">Caribbean Advanced Proficiency Examination (CAPE)</a>.</li> </ul> <p>ALL documents must be either issued by the <a href="#">Caribbean Examinations Council (CXC)</a> OR issued by <a href="#">Overseas Examinations Commission (OEC)</a>.</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p style="text-align: center;"><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>



## Japan

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your Certificate of Graduation and Upper Secondary School Leaving Certificate with grades – <i>Kotogakko Sotsugyo Shosho</i> .</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy of your certificate(s):</p> <ul style="list-style-type: none"> <li>➤ Associate, Bachelors, Masters, and/or Doctorate), etc.;</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Submit your official transcript issued by each institution attended listing all subjects for all years of study.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Jordan

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your General Secondary Education Certificate – <a href="#">Tawjihi</a> issued by the Ministry of Education, Department of Examinations. For more information, please visit <a href="http://www.moe.gov.jo">www.moe.gov.jo</a></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy of your certificate(s):</p> <ul style="list-style-type: none"> <li>➤ Associate, Bachelors, Masters, and/or Doctorate)</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Submit your official transcript issued by each institution attended listing all subjects for all years of study.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Kenya

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-color scanned copy (both sides) of your <a href="#">Kenya Certificate of Secondary Education</a> issued by <a href="#">Kenya National Examinations Council (KNEC)</a> with transcripts/grades.</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelors, Masters)</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Korea (South)

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<ul style="list-style-type: none"> <li>➤ Copy of the Certificate of Graduation (<a href="#">인문계 고등학교 졸업장</a>) issued in English;</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Copy of the Academic Transcript issued in English by the institution attended. It must show all 3 of years, list all classes (including the names of language(s) other than Korean studied) and grades earned.</li> </ul> <p><b>Please note that Grade ‘Ga’ (가) will be considered as a failing grade</b></p> <p><small>*Please attach a certified English translation for all documents in addition to the documents provided in original language</small></p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by the degree-awarding institution (Bachelors, Masters);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution;</li> <li>➤ <u>If the language of instruction was English</u>, you must submit a certificate from your institution stating that the language of instruction / medium of instruction was English in order to meet English Language Proficiency.</li> </ul> <p><small>*Please attach a certified English translation for all documents in addition to the documents provided in original language</small></p>

## Lebanon

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-colored scanned copy (both sides) of your High School Diploma AND Academic Transcripts (statement of marks). Acceptable titles:</p> <ul style="list-style-type: none"> <li>➤ <i>Baccalaureate in Education;</i></li> <li>➤ <i>Baccalaureate Part II (pre 1987);</i></li> <li>➤ <i>Lebanese Baccalaureate (post 1987);</i></li> <li>➤ <i>Technical Baccalaureate.</i></li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / institute / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelors Degree, Masters Degree and the equivalencies);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

Libya

<p><u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color</p>	<p><u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color</p>
<p>Please submit a scanned copy (both sides) of your General Secondary School Certificate issued by the Ministry of Education.</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) or diploma(s) (Bachelors, Masters, and/or Doctoral)</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Academic transcript(s)</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Malaysia

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-color scanned copy (both sides) of your Certificate of Secondary Education with transcripts (marks). Most common documents:</p> <ul style="list-style-type: none"> <li>➤ Penilaian Menengah Rendah (PMR) (Lower Secondary Assessment), issued after 1997;</li> <li>➤ Sijil Rendah Pelajaran (SRP)(Certificate of Lower Secondary Assessment), issued before 1997;</li> <li>➤ Sijil Pelajaran Malaysia (SPM) (Certificate of Education);</li> <li>➤ United Examination Certificate for Independent Chinese Schools in Malaysia (UEC);</li> <li>➤ Malaysian Independent Chinese Secondary Schools Unified Examination (MICSSUE);</li> <li>➤ Sijil Tinggi Pelajaran Malaysia (STPM) (Malaysian Higher School Certificate).</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelors, Masters);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Mexico

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-color scanned copy (both sides) of your graduation certificate and the academic transcripts. Most common documents:</p> <ul style="list-style-type: none"> <li>➤ Baccalaureate Certificate, Technological Baccalaureate Certificate, Title of Baccalaureate, School Certificate;</li> <li>➤ Title of Teacher; Primary Education Teacher; Teacher and Baccalaureate;</li> <li>➤ Title of Technician; Professional; Nurse.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by the degree-awarding institution (Bachelors, Masters);</li> </ul> <p style="text-align: center;"><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>



## Morocco

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your diploma to our office (Diplôme du Baccalauréat/ <i>Baccalaureat de L'Enseignement Secondaire</i>, Attestation or other secondary school diploma)</p> <p><b>AND</b></p> <p>Copy of your <i>Relevé de Notes de L'Examen Final</i> (academic transcript) showing all subjects taken and grades obtained issued by the lycée or Le Ministère de l'Education Nationale</p> <p>Most common documents:</p> <ul style="list-style-type: none"> <li>➤ Baccalauréat de l'Enseignement Secondaire (Secondary Education Baccalaureate) until 2003</li> <li>➤ Attestation du Baccalauréat (Attestation of Baccalaureate)</li> <li>➤ Baccalauréat de l'Enseignement Originel (Classical Education Baccalaureate)</li> <li>➤ Baccalauréat d'Enseignement Technologique et Professionnel (Technical and Professional Education Baccalaureate) - Leads to further education</li> <li>➤ Brevet d'Enseignement Collégial (for assessment of courses below grade 12)</li> </ul> <p><u>The following documents will NOT be accepted:</u></p> <ul style="list-style-type: none"> <li>➤ Certificat d'Etudes Secondaires (below grade 10);</li> <li>➤ Diplôme de Technicien (Diploma of Technician) – Vocational - Does not lead to further education (which differs from Diplome</li> </ul>	<p>Submit a scanned copy (both sides) of your degree certificate(s) or diploma(s) to our office. Most common documents:</p> <ul style="list-style-type: none"> <li>➤ Diplôme de Licence;</li> <li>➤ Diplôme de Maîtrise;</li> <li>➤ Diplôme du Premier/Deuxième Cycle;</li> <li>➤ Diplome de Grande Ecole;</li> <li>➤ Certificat Universitaire;</li> <li>➤ Doctorat d'Etat;</li> <li>➤ Diplome Universitaire de Technologie;</li> <li>➤ Licence d'Etudes Fondamentales;</li> <li>➤ Diplome Ecole Superieure;</li> <li>➤ Diplome de Docteur.</li> </ul> <p><b>AND</b></p> <p>Scanned copy (both sides) of <a href="#">Relevé de Notes</a> (academic transcripts) showing all subjects taken and exam results for all programs of study.</p> <p><u>The following documents will NOT be accepted:</u> <a href="#">Diplôme de Technicien Specialise (Diploma of Specialty Technician)</a></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

Universitaire de Technologie – post-secondary).

\*Please attach a certified English translation for all documents in addition to the documents provided in original language

## Nepal

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your Secondary School Leaving Certificate issued by Ministry of Education and Higher Secondary Certificate or Intermediate Certificate (10+2) issued by Higher Secondary Education Board. Most common documents:</p> <ul style="list-style-type: none"> <li>➤ Higher Secondary Certificate</li> <li>➤ Intermediate Certificate</li> <li>➤ Proficiency Certificate</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your marks sheet (Academic Transcript).</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Nigeria

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> original documents required
<p>Required documents: West African Senior School Certificate (WASSC) issued by West African Examinations Council (WAEC) and/or Senior School Certificate (SSC) issued by National Examinations Council (NECO). If you have both WAEC and NECO exam results, please send us both results. We use the highest marks.</p> <ul style="list-style-type: none"> <li>➤ Submit a 2-sided, full colored copy of the WAEC/NECO certificate itself;</li> <li>➤ <u>All applicants must provide scratch card or NECO token info:</u> <ul style="list-style-type: none"> <li>• <u>For WAEC:</u> All applicants must provide scratch card info, which includes: Serial Number, PIN number and Examination number. It can only be used for 1 candidate up to 5 times (can't be used for 2 different people). High school results will NOT be accepted without a scratch card info for online verification.</li> <li>• <u>For NECO:</u> All applicants who obtained their NECO online verification info through <a href="https://result.neco.gov.ng/">https://result.neco.gov.ng/</a> must provide: Token, Registration Number and exam type. It can only be used for 1 candidate up to 5 times (can't be used for 2 different people). High school results will NOT be accepted without a NECO online verification info.</li> <li>• <u>For NECO:</u> All applicants who obtained their NECO online verification info through <a href="http://www.mynecoexams.com">http://www.mynecoexams.com</a> must provide: PIN number and Exam number. It can only be used for 1 candidate up to 5</li> </ul> </li> </ul>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by the degree-awarding institution (Bachelors, Masters)</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution</li> </ul> <p>You must send us original official copies of your degree <u>certificate</u> and <u>transcripts</u> for each year of study in a sealed envelope from the issuing institution. Do not open the sealed envelope. It must be opened by us.</p> <p><b>* Note that you have to make sure that your institution is Autonomous.</b> If it is Affiliated (not Autonomous) you will have to ask the 'Mother Institution' to issue the official copy of your educational documents. Please visit the Nigerian National Universities Commission to check the lists of Autonomous and Affiliated institutions: <a href="http://nuc.edu.ng/">http://nuc.edu.ng/</a></p> <p><b><u>Vocational Programs are not accepted for admission.</u></b></p>

times (can't be used for 2 different people).  
High school results will NOT be accepted  
without a NECO online verification info.

**\* Please note that due to the high number of errors in Date of Birth, name spelling and the like on WAEC & NECO certificates, you are responsible to check your personal information on your certificate in advance and to let us know of any discrepancies at the time of document submission.** You also will need to provide us with an original official letter in a sealed envelope from the issuing board (WAEC/NECO) or from your school directly with the explanation of this discrepancy or/and with the corrected document. Failing to clarify may result in additional requests and longer assessment times.

## Pakistan

<u>Senior Secondary (High School)</u> original documents required	<u>Higher Education (Post-Secondary)</u> original documents required
<p>Please submit official attested documents. You must contact the examination board where you wrote exams and have them send your documents in a sealed envelope directly to our office. If the Board gives you documents in a sealed envelope, do not open the sealed envelope. It must be opened by us. <b>All Secondary Education documents must include Mark Sheet/Result Card</b> where grades are listed.</p> <p><b>AND</b></p> <p>Most common documents:</p> <ul style="list-style-type: none"> <li>➤ Secondary School Certificate Examination (year 10)</li> <li>➤ School Leaving Certificate (year 10)</li> <li>➤ Higher Secondary School Certificate (year 12)</li> <li>➤ Intermediate Examination Certificate (year 12)</li> </ul> <p>Most common boards:</p> <ul style="list-style-type: none"> <li>➤ Board of Intermediate and Secondary Education (BISE)</li> <li>➤ Inter Board Committee of Chairman (<a href="https://www.ibcc.edu.pk/attestation.php">https://www.ibcc.edu.pk/attestation.php</a>)</li> </ul> <p>For a list of recognized Boards, please visit <a href="https://www.fbise.edu.pk/">https://www.fbise.edu.pk/</a></p> <p><small>*Please attach a certified English translation for all documents in addition to the documents provided in original language</small></p>	<p><u>If you attended University</u></p> <p>Please submit official attested documents. You must contact the Higher Education Commission (HEC) and have them send your documents in a sealed envelope directly to our office. If HEC gives you documents in a sealed envelope, do not open sealed envelope. It must be opened by us. <u>All Post-Secondary documents must include Mark Sheets/Result Cards.</u></p> <p>For more information about attestation by HEC, please visit: <a href="https://www.hec.gov.pk/">https://www.hec.gov.pk/</a>.</p> <p><u>If you attended Technical Education:</u></p> <p>Please submit official attested documents. You must contact your <u>State Boards of Technical Education</u> and have them send your documents in a sealed envelope directly to our office. If the Board gives you documents in a sealed envelope, do not open the sealed envelope. It must be opened by us. <u>All Secondary Education documents must include Mark Sheet/Result Card</u> where grades are listed.</p> <p>Most common documents:</p> <ul style="list-style-type: none"> <li>➤ Bachelor of Science in Technology</li> <li>➤ Diploma of Associate Engineering</li> <li>➤ Other Diplomas</li> </ul> <p><u>The following documents will NOT be accepted:</u></p> <ul style="list-style-type: none"> <li>➤ Diploma (Vocational/G-II / GIII)</li> <li>➤ Other Vocational Training Diplomas or Certificates</li> </ul>

<p>*Students who attended post-secondary and provide us with official attested post-secondary studies documents from HEC do not need to provide attestation for Senior Secondary (High School) from the board. A scanned copy of Senior Secondary documents will be accepted instead.</p>
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## Philippines

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your Secondary School Leaving Certificate - High School Diploma <i>Katibayan, Katunayan</i> <b>AND</b> High School academic transcript.</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral)</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</li> </ul> <p><u>If your current name differs from the name on your credentials</u>, please submit proof of name change.</p> <p><u>Applicants who graduated before 2018</u> are highly encouraged to submit full records of both Secondary Education (High School) and Post-Secondary Education (College/University).</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>



## Poland

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-colored scanned copy (both sides) of your High School Diploma AND Academic Transcripts (statement of marks). Acceptable titles:</p> <ul style="list-style-type: none"> <li>➤ <i>Świadectwo dojrzałości liceum profilowanego;</i></li> <li>➤ <i>Świadectwo ukończenia technikum;</i></li> <li>➤ <i>Świadectwo dojrzałości technikum;</i></li> <li>➤ <i>Świadectwo ukończenia szkoły zasadniczej;</i></li> <li>➤ <i>Świadectwo dojrzałości liceum ogólnokształcącego;</i></li> <li>➤ <i>Świadectwo dojrzałości liceum Pedagogicznego.</i></li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / institute / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelors Degree, Masters Degree and the equivalencies);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution;</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Romania

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-colored scanned copy (both sides) of your High School Diploma AND Academic Transcripts (statement of marks). Acceptable titles:</p> <ul style="list-style-type: none"> <li>➤ <i>Diplomă de bacalaureat;</i></li> <li>➤ <i>Diplomă de Absolvire a Liceului.</i></li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / institute / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelors Degree, Masters Degree and the equivalencies). Most common documents: Diplomă de subinginer, Diplomă de absolvire II, Diplomă de Licență, Diplomă de inginer, Diplomă de absolvire a scolii postuniversitare, Diplomă de Licență de doctor-medic veterinar, Diplomă de urbanist / arhitect, Diplomă de doctor-medic veterinar, Diplomă de doctor-medic, Diplomă de Licență in farmacie, Diplomă de Master;</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution;</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Russian Federation

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Required documents:</p> <ul style="list-style-type: none"> <li>➤ Certificate of Secondary Education ‘<a href="#">Attestat</a>’ (<a href="#">Аттестат</a>);</li> <li>➤ Official Transcripts ‘<a href="#">Prilozhenie k attestatu</a>’ (<a href="#">Приложение к аттестату</a>).</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / Institute education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final degree certificate (<a href="#">Диплом</a>) issued by the degree-awarding institution (Bachelors, Masters) on the university letterhead;</li> <li>➤ Statement of marks (<a href="#">Приложение к диплому</a>) for each year or an academic transcript listing all subjects, issued by the degree-awarding institution on the university letterhead;</li> <li>➤ <u>If the language of instruction was English</u>, you must submit a certificate from your institution stating that the language of instruction / medium of instruction was English in order to meet English Language Proficiency.</li> </ul> <p><b><u>Vocational / Technical Education (<a href="#">Колледж</a>) – is not accepted for admission.</u></b></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Saudi Arabia

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-colored scanned copy (both sides) of your High School Diploma AND Academic Transcripts (statement of marks). Acceptable titles:</p> <ul style="list-style-type: none"> <li>➤ <i>General Secondary Education Certificate (GSEC);</i></li> <li>➤ <i>Secondary Teacher Training Institute Certificate;</i></li> <li>➤ <i>Diploma for Junior College Training for Teachers;</i></li> <li>➤ <i>Institute of Public Administration (IPA) Certificate of Completion;</i></li> <li>➤ <i>Technical College Certificate.</i></li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / institute / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelors Degree, Masters Degree and the like);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Senegal

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<ul style="list-style-type: none"> <li>➤ Submit a scanned copy (both sides) of your graduation certificate or diploma to our office (<a href="#">Diplôme du Baccalauréat</a>, <a href="#">Attestation</a> or another secondary diploma);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Scanned copy (both sides) of <a href="#">Relevé de Notes de l'Examen Final</a> / final examination results (academic transcripts) showing all subjects and final grades issued by the <a href="#">Office du Baccalaureat, Université Cheikh Anta Diop de Dakar</a>.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy (both sides) of your certificate(s), diploma(s), or degree(s) to our office. Most common documents:</p> <ul style="list-style-type: none"> <li>➤ <a href="#">Diplôme d'Etudes Universitaires Générales (DEUG)</a></li> <li>➤ <a href="#">Diplôme de Licence</a></li> <li>➤ <a href="#">Diplôme de Maîtrise</a></li> <li>➤ <a href="#">Diplôme de Docteur</a></li> </ul> <p><b>AND</b></p> <p>Submit copy of your academic transcript (<a href="#">Relevé de notes</a>). This is an official document issued by the institution you attended that lists all subjects taken and grades earned for each year of study.</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Scotland

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a full-colored scanned copy (both sides) of your High School Diploma AND Academic Transcripts (statement of marks). Acceptable titles:</p> <ul style="list-style-type: none"> <li>➤ <i>Scottish Qualifications Certificate (SQC) Higher Grade (a.k.a. Scottish Higher Grade, pre 2002);</i></li> <li>➤ <i>Scottish Certificate of Education (SCE) Higher Grade;</i></li> <li>➤ <i>Scottish Qualifications Certificate (SQC) Advanced Higher Grade (post 2002);</i></li> <li>➤ <i>Certificate of Sixth Year Studies.</i></li> </ul>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by fully accredited degree-awarding institution (Bachelors Degree, Masters Degree and the like);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution;</li> </ul> <p><u>Vocational programs (BTEC / VCSE / AVCE) are not accepted for admission.</u></p>

## Singapore

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your Examination Results (Singapore-Cambridge General Certificate of Education, Ordinary Level or Singapore-Cambridge General Certificate of Education, Advanced Level).</p> <p>For more information about the Singapore Examinations and Assessment Board you can visit <a href="http://www.seab.gov.sg">www.seab.gov.sg</a></p>	<p>Please submit a scanned copy (both sides) of your graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral)</p> <p><b>AND</b></p> <p>Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</p>

## Somalia

Due to prevailing circumstances in this country, assessment is done in a different manner. Applicants with this educational background should email [admissions@bowvalleycollege.ca](mailto:admissions@bowvalleycollege.ca) after submitting their application in order to receive additional instructions. Please submit a PDF of any available educational documents in your possession.



## Spain

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<ul style="list-style-type: none"> <li>➤ High School graduation Certificate or Diploma (Titulo de Bachiller or Técnico);</li> <li style="text-align: center;"><b>AND</b></li> <li>➤ School transcripts with grades.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by the degree-awarding institution (BachelorS, Masters);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Sri Lanka

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your General Certificate of Secondary Education O and A Levels (GCE O Level / GCE A Level) issued by Dept of Exams, Sri Lanka or U.K. examining body</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Sudan

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p><u>If you attended Sudan Secondary School:</u> Submit a scanned copy (both sides) of your Examination Results listing all exams taken and grades obtained issued in <b>English</b> by the Sudan Examinations Committee of the Ministry of Education</p> <p><u>If you attended a French Baccalaureat Program (i.e. Diplôme du Baccalauréat):</u> Please submit a scanned copy (both sides) of your Final Examination Results (<b>Relevé de Notes de l'Examen Final</b>). This is an official document issued by the <b>Ministère de l'Éducation Nationale/Académie Régionale</b> that lists all final examination results.</p> <p><u>If you attended an international High School:</u> Please submit a scanned copy (both sides) of your Graduation Certificate AND Academic Transcript issued by the institution you attended that lists all subjects taken and grades earned for each year of study.</p> <p><u>If you completed IGCSE, A-Level, and /or AS-Level Exams:</u> Please submit a scanned copy (both sides) of your Final Examination Results issued by the appropriate examining authority (Cambridge Assessment International Education or Pearson Edexcel).</p> <p><u>If you completed International Baccalaureat (IB) Exams:</u> Please submit a scanned copy (both sides) of your Certificate/Diploma AND Academic Transcripts. This is an official document that lists all final examination results issued by International Baccalaureate.</p>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Degree certificate(s) or diploma(s) issued in <b>English</b> to our office (Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Submit a scanned copy (both sides) of your academic transcript(s) issued by each institution attended.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

<p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	
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## South Africa

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your final examination results for Secondary Education obtained through <a href="http://www.umalusi.org.za">Umalusi</a>: Council for Quality Assurance in General and Further Education and Training.</p> <p>For more information, please visit: <a href="http://www.umalusi.org.za">www.umalusi.org.za</a></p> <p><u>Most common documents:</u></p> <ul style="list-style-type: none"> <li>➤ Senior Certificate (Pre-2009)</li> <li>➤ National Senior Certificate / Senior Certificate with Matriculation (Post-2009)</li> <li>➤ Further Education and Training Certificate</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Syria

Due to prevailing circumstances in this country, assessment is done in a different manner. Applicants with this educational background should email [admissions@bowvalleycollege.ca](mailto:admissions@bowvalleycollege.ca) after submitting their application in order to receive additional instructions. Please submit a PDF of any available educational documents in your possession.

## Taiwan

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your Senior High School Graduation Diploma AND academic transcripts issued in English with grades and units/credits obtained.</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Tanzania

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your Certificate of Secondary Education issued by the National Examinations Council of Tanzania. For more information, please visit: <a href="http://www.necta.go.tz">www.necta.go.tz</a></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>



## Thailand

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Required documents:</p> <ul style="list-style-type: none"> <li>➤ Certificate of Secondary Education ‘<a href="#">Mathayom VI / MS6 / M6</a>’</li> <li>➤ Transcripts ‘<a href="#">Mathayom VI / MS6 / M6</a>’</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificates issued by the degree-awarding institution (Bachelor, Master's);</li> <li>➤ Statement of marks for each year or an academic transcript listing all subjects, issued by the degree-awarding institution;</li> <li>➤ <u>If the language of instruction was English</u>, you must submit a certificate from your institution stating that the language of instruction / medium of instruction was English in order to meet English Language Proficiency.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Uganda

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your final examination results for both the <a href="#">Uganda Certificate of Education (UCE)</a> and the <a href="#">Uganda Advanced Certificate of Education (UACE)</a> issued by the Uganda National Examinations Board. For more information, please visit: <a href="http://www.uneb.ac.ug">www.uneb.ac.ug</a></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Ukraine

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Required documents:</p> <ul style="list-style-type: none"> <li>➤ Certificate of Secondary Education ‘<u>Attestat</u>’ (<u>Атестат про повну загальну середню освіту</u>);</li> <li>➤ Official Transcripts ‘<u>Prilozhenie k attestatu</u>’ (<u>Додаток до атестата</u>);</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / Institute education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final degree certificate (<u>Диплом</u>) issued by the degree-awarding institution (Bachelors, Masters) on the university letterhead;</li> <li>➤ Statement of marks (<u>Додаток до диплома</u>) for each year or an academic transcript listing all subjects, issued by the degree-awarding institution on the university letterhead;</li> <li>➤ <u>If the language of instruction was English</u>, you must submit a letter from your institution stating that the language of instruction / medium of instruction was English in order to meet English Language Proficiency.</li> </ul> <p><b><u>Vocational programs (Колледж)</u> are not accepted for admission.</b></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Uzbekistan

<u>Senior Secondary (High School)</u> original documents required	<u>Higher Education (Post-Secondary)</u> original documents required
<p>Required documents:</p> <ul style="list-style-type: none"> <li>➤ Certificate of Secondary Education (<a href="#">O'rta Ma'lumot To'g'risida Shahodatnoma</a>)</li> </ul> <p>You must send us original APOSTILLE of <a href="#">O'rta Ta'lim To'g'risida</a> (High School Diploma with transcripts) stitched together and sealed with official NOTARY AND MMINISTRY OF EDUCATION stamps and signatures on it.</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>University / Institute education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final degree certificate (<a href="#">Bakalavr / Magistr Diplomi</a>) issued by the degree-awarding institution (Bachelor, Master's);</li> <li>➤ Official transcripts (<a href="#">Bakalvr Diplomiga Ilova</a>) for each year listing all subjects, issued by the degree-awarding institution.</li> </ul> <p>You must send us original APOSTILLE of <a href="#">Bakalavr / Magistr Diplomi</a> and <a href="#">Bakalvr / Magistr Diplomiga Ilova</a> (Bachelor / Master Degree certificate &amp; Transcripts) stitched together and sealed with official NOTARY AND MMINISTRY OF EDUCATION stamps and signatures on it.</p> <p><u>Vocational programs (<a href="#">O'rta maxsus ta'lim to'g'risidagi diplom</a>) are not accepted for admission.</u></p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## The United Kingdom

if you have acquired British Pattern Secondary Education outside of UK, please see [‘British Pattern’](#)

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Original external examination: GCSE &amp; GCE O level (with four O-level subjects), GCE A/S level, GCE A level listing all final examination results issued by the appropriate examining body such as:</p> <ul style="list-style-type: none"> <li>➤ Assessment and Qualification Alliance (AQA)</li> <li>➤ Council for the Curriculum, Examinations and Assessment (CCEA)</li> <li>➤ Pearson</li> <li>➤ Oxford Cambridge and RSA Examinations (OCR)</li> <li>➤ Scottish Qualifications Authority (SQA)</li> <li>➤ Cambridge Assessment International Education</li> <li>➤ Welsh Joint Education Committee (WJEC)</li> </ul>	<p>University / college education (tertiary):</p> <ul style="list-style-type: none"> <li>➤ Final or provisional degree certificate issued by the degree-awarding institution;</li> <li>➤ Statement of marks / Transcripts for each year or an academic transcript listing all subjects, issued by the degree-awarding institution;</li> </ul> <p><b><u>Vocational programs (BTEC / VCSE / AVCE) are not accepted for admission.</u></b></p>

The United States of America (U.S.A.)

<p><u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color</p>	<p><u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color</p>
<p>Submit a scanned copy (both sides) of your senior high school transcript showing <b>all 4 years</b> of coursework, grades earned, and the school grading scale.</p>	<p>Submit a scanned copy of your certificate(s) to our office:</p> <ul style="list-style-type: none"> <li>➤ Associate, Bachelors, Masters, and/or Doctorate);</li> <li><b>AND</b></li> <li>➤ Submit your official transcript issued by each institution attended listing all subjects for all years of study.</li> </ul>

## Venezuela

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your Graduation Certificate/Diploma and academic transcript with grades – <i>Bachiller, Titulo de Educacion Media</i> and Academic Transcript (<i>Certificado de Notas/Calificaciones</i>)</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Submit a scanned copy of your certificate(s) to our office:</p> <ul style="list-style-type: none"> <li>➤ Associate, Bachelors, Masters, and/or Doctorate);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Submit your official transcript issued by each institution attended listing all subjects for all years of study.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## Vietnam

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Final Senior High School Certificate or Provisional Graduation Certificate;</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Complete academic school records (academic transcripts) listing all courses for all 3 years and final grades for all courses.</li> </ul> <p><b>NOTE:</b> If you took one or more second language, please make sure the name of each language is listed in each year it was studied. Most common documents:</p> <ul style="list-style-type: none"> <li>➤ Bằng Tốt nghiệp Trung học Phổ thông - Graduation Diploma for General Upper Secondary Education issued by Bộ Giáo dục và Đào tạo and Bộ Giáo dục và Đào tạo</li> <li>➤ Bằng Trung học Phổ thông - Graduation Diploma for General Upper Secondary Education issued by Bộ Giáo dục và Đào tạo and Bộ Giáo dục và Đào tạo</li> <li>➤ Bằng Tú tài, Phổ thông Trung học - Graduation Diploma for General Upper Secondary Education issued by Bộ Giáo dục và Đào tạo and Bộ Giáo dục và Đào tạo</li> <li>➤ Bằng Tốt nghiệp Phổ thông Trung học - Graduation Diploma for General Upper Secondary Education issued by Bộ Giáo dục và Đào tạo and Bộ Giáo dục</li> <li>➤ Giấy Chứng Nhận Tốt Nghiệp Trung Học Phổ Thông (Tạm Thời) – Certificate of Graduation from High School (Provisional)</li> </ul>	<p>Submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Degree certificate(s) or diploma(s) to our office. Common docs: <a href="#">Bang Tien Si</a>, <a href="#">Bang Thac Si</a>, <a href="#">Bang Tot Nghiep Dai Hoc</a>, <a href="#">Bang Tot Nghiep Cao Dang</a> ;</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Scanned copy (both sides) of your academic transcript(s) issued by each institution attended. It must list all classes, all credits awarded, all final marks awarded for each course, and all years of study and include a grade-scale explaining the marking scheme.</li> </ul> <p><small>*Please attach a certified English translation for all documents in addition to the documents provided in original language</small></p>



- Hoc Ba – Study Book for General Upper Secondary Education
- National Exam results: Diem Kỳ Thi Tốt Nghiệp THPT or Giấy Chứng Nhận Tốt Nghiệp THPT
- Bằng Tốt Nghiệp Trung Học Có Số Graduation Diploma of Lower Secondary Education (for assessment of courses below grade 12 ONLY)

The following documents will NOT be accepted:

- Trung Hoc Chuyen Nghiep – Secondary-level technical/vocational
- Day Nghe – Vocational Training

\*Please attach a certified English translation for all documents in addition to the documents provided in original language

## Zimbabwe

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your Zimbabwe General Certificate of Education O and A Levels (GCE O Level and GCE A Level) obtained through the Zimbabwe Schools Examinations Council (ZIMSEC). For more information, please visit: <a href="http://www.zimsec.co.zw">www.zimsec.co.zw</a></p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</li> </ul>

## Other countries

<u>Senior Secondary (High School)</u> copies of documents required: clear, 2-sided, full color	<u>Higher Education (Post-Secondary)</u> copies of documents required: clear, 2-sided, full color
<p>Please submit a scanned copy (both sides) of your Senior High School Graduation Diploma AND academic transcripts with grades.</p> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>	<p>Please submit a scanned copy (both sides) of your:</p> <ul style="list-style-type: none"> <li>➤ Graduation certificate(s) (i.e Diploma, Bachelors, Postgraduate Diploma, Masters, and/or Doctoral);</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ Please submit a scanned copy (both sides) of your post-secondary academic transcript with grades and units/credits obtained.</li> </ul> <p>*Please attach a certified English translation for all documents in addition to the documents provided in original language</p>

## 5. GLOSSARY

Acronyms and Terms in the Field of International Credential Evaluation	
<b>Academic Record</b>	A document listing subjects undertaken and results achieved in a course of study
<b>Accreditation</b>	An external mechanism for validating the quality of an institution or program. Generally instituted as a continuous review process, regular renewal and re-accreditation after a set period of time is required. Accreditation grants accountability of an institution, its programs of study, and the mobility of its credits and degrees among peer institutions.
<b>Affiliated College</b>	Globally, many universities offer their undergraduate degree programs through affiliated colleges. The parent university is the degree-granting authority, but the affiliated college may oversee the actual instruction of courses. Curriculum and syllabus is often determined by the parent university, but carried out at the affiliated college. In these instances, the final examinations are typically graded by the parent university. However, in some cases, an affiliated college may prove itself to be an exceptional institution and be granted some level of autonomy in establishing curriculum. Exceptional institutions attaining this level of oversight are usually referred to as autonomous colleges.
<b>Apostille</b>	It is a form of authentication issued to documents for use in countries that participate in the Hague Convention of 1961. It is similar to having documents notarized, and is meant to simplify the acceptance of notarized documents on an international level, i.e. for country to country purposes, whereas notarized documents are generally acceptable for in-country purposes.
<b>Assessment</b>	The process by which skills and knowledge are verified or tested.
<b>Attestations</b>	Attestations are official (or otherwise acceptable) copies of academic credentials. Attested documents are commonly used in India where students are generally only issued one “original” marksheet and degree certificate by the university but may be able to receive multiple official, attested copies. These copies are made by official university personnel authorized to certify that the copies are made from original university-issued documents. Acceptable personnel include the Registrar, Principal (of a college affiliated to a recognized university), Attestation Officer, or Controller of Examinations.

<b>Authenticated Document</b>	A document that has been verified by the appropriate authority.
<b>Authentication</b>	The process of confirming a document to be true and accurate.
<b>Award (as in credential, degree, diploma)</b>	Qualification granted to a student upon completion of a formal course of study.
<b>Bachelors</b>	Bachelor degree is a benchmark credential represents graduation from a university undergraduate program. This is typically a 4-year program of study representing 120-144 semester credits.
<b>Benchmark Credential</b>	A benchmark credential identifies the point of transition from one level of education to the next. It is the credential that leads to the next-higher level of education. Examples of benchmark credentials include high school diploma, Bachelor's degree, and Master's degree.
<b>Certifier</b>	The authority who confirms documentation is accurate
<b>CHESICC</b>	China Higher Education Student Information and Career Center (CHESICC) is an authoritative institution under the Chinese Ministry of Education. Its primary responsibility includes higher education enrollment, students' record and qualification management, and graduates' employment. CHESICC is the only MOE-authorized institution for the verification of higher education qualification certificates. As of July 2018, CHESICC offers free verification of high school records, university transcripts, and university graduation certificates.
<b>Compatibility</b>	The value of studies taken at one institution aligning with the content of a course at another institution
<b>Comprehensive Student Records</b>	A complete record demonstrating the entirety of a student's performance at an institution.
<b>CXC</b>	Caribbean Examinations Council
<b>Diploma Supplement</b>	The Diploma Supplement (DS) is a document accompanying a higher education diploma, providing a standardised description of the nature, level, context, content and status of the studies completed by its holder. It is produced by the higher education institutions according to standards agreed by the European Commission, the Council of Europe and UNESCO. It has the following eight sections of information: the holder of the qualification; the qualification; its level and function; the contents and results gained; certification of the supplement; details of the national higher education system concerned (provided by the

	NARICs); additional relevant information. Graduates in all countries taking part in the Bologna Process have the right to receive the Diploma Supplement automatically, free, and in a major European language.
<b>EAEC</b>	East African Examinations Council
<b>Evaluation</b>	Foreign transcript evaluation is a formal comparison of educational credentials from one education system to another. A general evaluation provides a statement of equivalency or comparability while a course-by-course evaluation provides more details about specific credits and grades for academic studies
<b>Examinations Council</b>	Many countries offer standardized examinations by a central examinations authority, typically referred to as an examinations council. Exam councils oversee secondary leaving examinations from academic, technical, professional, and other educational tracks. Some well-known examples include the West African Examinations Council (WAEC), the Caribbean Examinations Council (CXC), and Edexcel.
<b>Framework</b>	Established parameters providing structure to an education system or qualification
<b>Fraud</b>	Intended deception using false or misleading information
<b>GCE</b>	General Certificate of Education
<b>GCSE</b>	General Certificate of Secondary Education
<b>Grades</b>	Grades are qualitative assessments of student performance. Grades may be awarded as a percentage basis, a number on a scale, letter grades, verbal grades, or other measures.
<b>Graduate</b>	Associate and Bachelor degree studies are generally referred to as undergraduate level while Graduate Certificate, Masters, and Doctoral programs are usually referred to as graduate programs. In many other countries, “graduate” programs refer to those (Bachelor-level) programs completed after graduation from (upper) secondary education, and those studies completed at a level beyond the Bachelor degree are referred to as “post-graduate” programs.
<b>HEI</b>	A Higher Education Institution is a post-secondary institution that provides formal, recognized qualifications.
<b>Higher Schools</b>	Higher schools typically offer post-secondary educational programs. In some

	countries, these are technical programs for students who completed secondary education in a vocational or technical stream, but in other countries, these are advanced technical education programs in non-university post-secondary institutions that may transfer to related university degree programs.
HKDSE	Hong Kong Diploma of Secondary Education
IELTS	International English Language Testing System. An English proficiency test designed for non-native English speakers.
IGCSE	International General Certificate of Secondary Education
International Baccalaureate	International Baccalaureate (IB) is an international educational organization that was developed to address the needs of internationally mobile students preparing for university. The IB Diploma Program comprises 2 years of upper secondary study with a pre-university curriculum and common set of external examinations.
KCSE	Kenya Certificate of Secondary Education
Language of Instruction	The language or medium of instruction refers to the language used in the classroom. It might or might not be the official language of the country or the language spoken at home. In some countries, secondary education and higher education may be offered in different languages of instruction. In still other countries, higher education programs may be offered in a choice of languages.
Learner Record	The formal record of a student's progress in a course of study.
Leaving Certificate	In many countries around the world, high school records are merely internal documents not used for further education. During or after the final year of (upper) secondary education, all students around the country will sit for a national or state leaving examination that will determine their educational prospects. Rather than comparing different curricula, public and private school differences, class rankings, academic and vocational/technical and advanced courses, and other variables seen in various high school programs, all students sit for the same standard examination so that they are compared against the same criteria. For these students, high school grades may or may not be reflective of how well they do on the exams and are often not required for admissions to university level studies in their home countries. Instead, the leaving certificate, which shows the grades earned on the nationally administered leaving examination, is used.

<b>Lower Division</b>	Lower-division courses refer to the first and second years of an undergraduate degree program in the United States; these levels may also be referred to as the freshman and sophomore 6 levels. They are designed as introductory courses that may serve as prerequisite courses for more advanced study in the subject area. Lower division courses are typically foundational or introductory, general education, preparation, or skills-oriented.
<b>Marks</b>	Marks are the method of grading students in many countries whose education is based on the British system of education. Marks may be out of 100 (most common) but may range from 25 to 300, and other variations exist as well. In some places, such as the United Kingdom, marks are primarily used to indicate a student's performance on a given subject or examination; in others, such as India, marks are used both to identify a student's performance and to indicate the weight of a particular subject examination
<b>Minimum Pass Grade/Mark</b>	Most grading scales or marking schemes have a minimum passing grade, which is often listed on the marksheets. For countries where theory and practical grades are identified separately, these two categories may have separate minimum passing grades.
<b>Ministry of Education</b>	In most of the world, educational institutions are overseen by a branch of the national government known most often as the Ministry of Education (MoE). In some countries, primary and secondary education, higher educational, and vocational and technical education all fall under the same overarching authority that governs all educational levels. In other countries, each of these units may have its own governmental authority. This government agency is most often referred to as the Ministry of Education, but it may also be known as the Higher Education Commission, the University Grants Commission, the Secretary of Education, the Ministry of Education and Research, and other variations. However, specific fields of education may fall under the auspices of additional branches of the government. Often, health education is overseen by the Ministry of Health, while military education programs fall under the authority of the Ministry of Defense.
<b>MoE</b>	See: Ministry of Education
<b>Native Language</b>	The native language typically refers to the mother tongue that a person has been exposed to since birth. In many instances, people may speak a different language from childhood and in their homes than the official language(s) of the country or



	the stated language of instruction at a particular institution.
<b>NQF</b>	National Qualifications Framework. The structure adopted by a nation(s) to regulate its educational system.
<b>Non-University Education</b>	Non-university education includes post-secondary education programs at polytechnics, colleges, technical institutes, higher institutions, constituent colleges, university colleges, monotronics, technical colleges, and others. This type of education may cover diplomas, advanced diplomas, certificates, ordinary (national) diplomas, higher (national) diplomas, and other credentials that might be terminal or might be considered for transfer or advanced standing at local universities.
<b>Official Documents</b>	Many students are unable to acquire additional “original” documents due to national policies, time period, institutional closings, or other reasons beyond their control. This is especially true for documents that were issued manually by institutional policy or before technology was widely implemented in that institution or system. Even some documents issued currently cannot be reissued as original documents. As a result, it is always best to ask international applicants to provide official documents, which may include original documents, official copies made by the institution or other acceptable educational authority, official duplicate records made by the institution, verification documents provided by the institution, and others.
<b>Original</b>	Original academic credentials refer to the original set of records issued by the institution. In many countries, the student may only ever receive one original set of records and would be unable to obtain another original set or have an original set of documents sent in a sealed envelope to a prospective university or employer; any subsequent documents would be either attested copies or reissued records if the institution would even reissue them without a police report or other proof that the student no longer has the original set. In other cases, it is not difficult at all to have original documents sent in a sealed envelope directly to a third party. This is entirely dependent on the country, institution, and time period in which the documents were initially awarded.
<b>Ownership</b>	Defines who oversees and regulates an organization. For most education providers the institution is either privately-owned or public/government-owned (either partially or fully funded by a governing body).
<b>Program Accreditation</b>	Accreditation of a program/profession in the US refers to individual programs of

	study within a given institution rather than the institution as a whole. This generally refers to a program, department, or school within a higher education institution. A single institution of higher education may offer many degree programs that hold program/professional accreditation. Program/professional accreditation is important for licensure, certification, and/or employment in certain fields.
<b>PTE</b>	Pearson Test of English is an English proficiency test for non-native English speakers.
<b>Qualification</b>	The award granted to a student after completing a formal course of study.
<b>Recognition (credential)</b>	While credential evaluation and recognition are often used interchangeably, recognition officially refers to a formal procedure and outcome. The definition according to the Lisbon Recognition Convention is: “A formal acknowledgement by a competent authority of the value of a foreign educational qualification with a view to access educational and/or employment activities.”
<b>Recognition (institution)</b>	Recognition is the method of determining an educational institution's validity to offer educational programs. In most countries, recognition is conferred by a governmental agency. This agency may utilize a variety of titles, including Ministry of (Higher) Education, University Grants Commission, Higher Education Commission, or Secretary of Education to name a few. Recognition for specialized studies such as medical, military, or agricultural studies may be conferred by separate branches of the government, including the Ministry of Health, Ministry of Interior, Ministry of Defense, Ministry of Tourism, Nursing Council, Dental Council, or others.
<b>Secondary School</b>	Secondary school refers to the education after primary or elementary school but before university-level studies. In many countries, secondary education is offered in two stages: lower and upper secondary. Lower secondary education is generally comparable to junior high or middle school, while upper secondary education is similar to senior high school. In some countries, lower secondary education marks the end of compulsory education. Lower secondary education may even be the benchmark credential for high school graduation in some systems, but university-bound students typically must complete higher or upper secondary education.
<b>SSC</b>	Secondary School Certificate

<b>TOEFL</b>	Test of English as a Foreign Language is an English proficiency test for non-native English speakers.
<b>Transcript</b>	A document listing the subjects undertaken and results achieved in a course of study.
<b>Translation</b>	Documents issued in a language other than English need to be translated prior to conducting the evaluation. Translations can be problematic because of generous translations, false cognates, typographical or grammatical errors, interpretations instead of literal translations (often a deliberate attempt to defraud the receiving institution), and other issues. As a result, it is best to use the native language documents for the graduation credential and grades and to rely on the translation for as little information as possible. Official translations are those conducted by the institution or professional, official, or registered translator in the country of study. Professional translations in the US are those completed by translators belonging to professional translators associations.
<b>Upper Division</b>	Upper-division courses identify the more advanced coursework in an undergraduate degree plan. Upper division courses may require prerequisite courses to show that the student has already learned the foundation and preparation for the field of study. These courses typically have a greater depth of focus and are more specialized in their particular field. Upper division courses typically include the junior and senior, or third and fourth years, of a four-year Bachelor degree program. Sequencing in a curriculum helps to identify the order, the needed preliminaries, and increasing depth of knowledge in a degree program.
<b>Verification</b>	The ability to confirm the validity of a qualification from a trusted source.
<b>Verification (digital)</b>	The ability to confirm the validity of a qualification from a trusted, online source.
<b>WAEC</b>	West African Examinations Council
<b>WASSCE</b>	West African Senior Secondary School Examination
<b>Year-Counting</b>	It is a comparison of the number of years in the “foreign” system to the number of years in the “domestic” system. Admissions decisions are based on whether the number of years in each system matches up.